

JOB POSTING – SENIOR ACCOUNTANT

The Diocese of Charlotte is seeking a full time Senior Accountant. This position will supervise a staff of at least one employee. Areas of responsibilities include monthly close, financial statement preparation, general ledger maintenance and reconciliations, journal entries, accounts payable, cash receipts, payroll, budgeting, fund accounting and year-end audit work.

Requirements include:

- Bachelors Degree or equivalent in Accounting, Finance or related field.
- At least four years experience in accounting preferably with a not-for-profit organization.
- Excellent computer skills - specifically with Excel.
- Experience with Blackbaud software - a plus.
- Supervisory experience preferred.

Please send resume and salary history/requirements by September 17, 2021 to: Mason Beaumont, Controller, Diocese of Charlotte, 1123 South Church Street, Charlotte, NC 28203-4003, or email to mtbeaumont@rcdoc.org.

The Diocese of Charlotte is an Equal Opportunity Employer.