POSITION AVAILABLE - ST. VINCENT DE PAUL CHURCH

FAITH FORMATION DIRECTOR. The Catholic parish of St. Vincent de Paul in Charlotte, NC, is seeking applications for a full time position as Director of Faith Formation. The Director is responsible for all elements of the faith formation program for grades K through 9, preparation for First Reconciliation, First Eucharist and Confirmation. In collaboration with the Pastor, the director also organizes an adult program for parents during Faith Formation sessions. This position reports directly to the Pastor.

Applicant must have the following qualifications:

1. Be a believing, practicing and knowledgeable Catholic, in good standing with the Catholic Church and committed to the authentic teaching of the Catholic faith
2. Degree in Religious Education or equivalent experience
3. Bilingual - Fluent in both English and Spanish
4. Be self-motivated and possess strong evangelization and catechists skills
5. Have excellent written & oral communication skills.
6. Proficient in Word, Excel, and Publisher (PDS software a plus)
7. Some evening and weekend hours...Tuesday evening and Sunday
8. Previous Faith Formation experience a plus
9. Working knowledge of the following Curriculum:
   a. Faith and Life from Ignatius Press
   b. Theology of the Body
   c. Baltimore catechism.

Interested applicants need to send resume and three professional references with contact information to ncvanderkaay@charlottediocece.org. A complete job description can be found at www.stvincentdepaulchurch.com.

Application deadline is March 30, 2018.
Position must be filled no later than April 30th.