

**Immaculate Heart of Mary Catholic School
is Accepting Applications for
Instructional Assistant**

Position	Instructional Assistant (aka Teacher's Assistant)
Position to Begin	Immediate
Terms:	Hourly Position – 10 month contract
Salary:	Hourly rate, based on experience
Qualifications:	Must have experience with classroom management and instruction. Must have an Associates Degree or higher, preferably in Elementary Education or Early Childhood Instruction.
Application:	To complete an application for teaching positions in the Diocese of Charlotte, please use this web site: https://1z1bef2t6k8q3w96xp2i4xwi-wpengine.netdna-ssl.com/wp-content/uploads/2016/08/Application-For-Lay-Employment-interactive.pdf
If interested, contact: Send Resume & Application to:	Mr. Ryan Schnaith-Ivan, Principal Immaculate Heart of Mary Catholic School 4145 Johnson St. High Point, NC 27265 rschnaith-ivan@ihm-school.com
Expectations	<ul style="list-style-type: none"> ● Implementing the Teacher's lesson plans and maintaining daily classroom schedules. ● Supporting each child's social, emotional and intellectual growth and development. ● Ensuring the wellbeing and safety of children at all times. ● Using a variety of instructional and assessment strategies, as directed by the Teacher, to meet individual student needs. ● Supports the lead teacher with class and small group instruction. ● Assists students with learning; reinforces and clarifies instructions; conducts short sessions on improving study skills; provides guidance with assignments or difficult concepts; offers one-on-one assistance as needed. ● Assume other job related responsibilities within the school on an as-needed basis.